



Republic of the Philippines
Department of Education
REGION X
DIVISION OF CAGAYAN DE ORO CITY



Office of the Schools Division Superintendent

01 October, 2024

DIVISION MEMORANDUM

No. 744, s. 2024

**CLEARING HOUSE ACTIVITY FOR TECHNICAL WORKING GROUP –
WORLD TEACHERS' DAY**

To: Dr. Audie S. Borres – ASDS
Chiefs - Education Program Supervisor (SGOD & CID)
All CID & SGOD Personnel (EPS, PSDS, SEPS, EPS II, ALS, Planning Officer,
Division Engineer, Medical Personnel, Librarian, PDO I & II)
OSDS Personnel (Accountant III, Legal Officer, A.O. V, IV, Division I.T. Officer)
Select Elementary and Secondary School Heads
Technical Working Group and other committees
This Division

1. In recognition of the dedication and hard work exhibited by the Technical Working Group and other committees during the World Teachers' Day preparation and clearing house activities, particularly those who rendered services until midnight on September 29, 2024, such personnel may opt not to physically report to work on October 1, 2024.
2. This measure is in consideration of their extended hours of service and is granted to allow for adequate rest and recovery. However, for personnel who choose to work remotely, kindly coordinate with your respective supervisors to ensure that all pending tasks are properly addressed.
3. Thank you for your continued commitment to excellence and for making World Teachers' Day a success.
4. In adherence to Equal Opportunity Principle (EOP), inclusive and fair treatment are accorded to all personnel regardless of disability, sexual orientation, gender, age, religion and ethnicity.
5. This office directs immediate and wide dissemination of this Memorandum.

ROY ANGELO E. GAZO
Schools Division Superintendent

Encl: NONE



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